

ASW BOARD ELECTIONS 2017

Nomination Explanation Sheet

**Board of Trustees of the American School of Warsaw
has the following vacancies, effective July 1, 2017:**

Non-U.S. Citizen Seat (1)

U.S. Citizen Seat (1)

In accordance with the Bylaws of the School, notification is hereby given that nominations are being solicited for these vacancies. To be eligible for nomination, a person must expect to remain in Warsaw for the 2017/2018 and 2018/2019 school years and be the parent or guardian of a student currently enrolled (parent/guardians whose only student will be a senior in the 2017/2018 school year are not eligible). To place your name in nomination, please complete the attached form (also available on the ASW website) and deliver it in hard copy or e-mail to Beata Waliszkiewicz, Chief Administrative Officer (bwaliszkiewicz@aswarsaw.org), by **4:00 p.m. on Friday, April 07th, 2017.**

Our Task

The Board of Trustees is the governing body of the school, sets policies, hires and evaluates the Director, approves the budget and sets strategic plans and objectives for the future. It supports the Administration of the school to achieve the school's mission.

Board Member Responsibilities

In addition to the monthly Board meeting, each Board member works on one of two standing committees: Finance and Governance. Here motions are pre-discussed and prepared to be voted upon in the full Board meetings. Board members might also be asked to serve on an ad-hoc committee or task force for a special project.

Time Commitment

On average, every two weeks there is a meeting at ASW for either a Board Committee or for the full Board of Trustees. Preparation for these meetings might take an additional 2 - 4 hours. At the beginning of the new school year a Board of Trustees Retreat is planned on a weekend – typically a full day on a Saturday or Sunday. Board members are also encouraged to attend school PTO meetings, ES/MS/HS parent advisory council meetings and/or other special ASW events and ceremonies during the year.

In all, the time commitment will be 10-15 hours a month. The work at times is challenging and time consuming but the reward is that you can make a difference in the future of the school.

Please take note of the policy concerning nominees who are U.S. dual citizens seeking election to the Board of Trustees. For purposes of definition of "citizens of the United States" in Article III, Section 6 of the Bylaws of the School, any person holding dual citizenship of the United States and another country shall only be entitled to run for election for the Board of Trustees as a citizen of the United States.